

## What Is NEBES Bookkeeper Certification Program?

Our National Bookkeeper Certification program is designed to give you the ability to offer employers proven skills and knowledge essential to small businesses. After successfully completing this program, you will be able to put "CB" after your name, giving you the same distinction among bookkeepers that "CPA" gives to accountants. You will also be able to advance in your career and command maximum compensation.

## How does it work?

NEBES will train you in accounting to prepare you to successfully pass the National Certification Exam. After passing the exam and validating two years of work experience in the field of accounting (past or future) you will be awarded the National Certification and the formal designation of C.B (Certified Bookkeeper).

## What courses are required?

- Accounting I
- Accounting II
- Bookkeeping I
- Bookkeeping II
- Bookkeeping III
- The Technology of Bookkeeping

Visit us on the web at [www.nebes.biz](http://www.nebes.biz) for full course descriptions.

## How long does the program take?

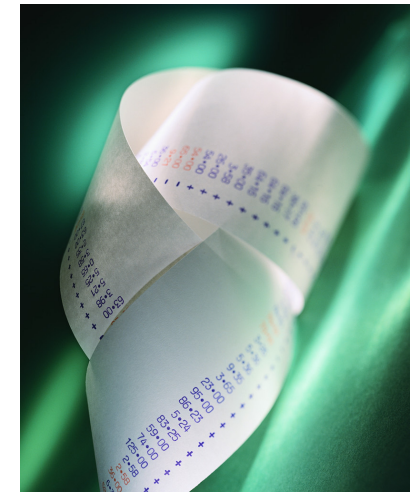
Classes meet full time or part-time, live or online. NEBES educational programs are designed to accommodate your busy schedule. The full-time program runs for 12 weeks and the part-time program 36 weeks. This means you could be working in as little as 12 weeks!

## How much does it cost?

Costs vary since out-of-pocket expenses depend on individual circumstances. Federal and state-sponsored programs may provide financial assistance for eligible students. In addition, NEBES can provide in-house financing with low interest rates for which 90% of all applicants are approved. Don't let past credit issues stop you from reaching a bright and successful future! Call to speak with a financial aid counselor today.

## Will certification increase my salary?

The national average earning's increase for people who become certified and are already working within the bookkeeping industry is about 20%. This increase will quickly offset tuition, making certification a great investment in your future.



## Already a Bookkeeper?

Are you currently a bookkeeper? Do you want to increase your salary and know your trade better than any of your competitors? Become certified today and enjoy:

- Expanded bookkeeping knowledge
- Highest salary potential
- Enhanced market value
- Increased importance to client base
- Displaying "CB" credentials
- Achievement and accomplishment

Classes start soon. You could be certified by next year and start enjoying the many benefits of being a certified bookkeeper (CB).

**Call 1-800-974-0041 today to speak to Professor Russ Bedard.**

## A GREAT NEW CAREER

Not happy with your current job?  
Are you good with numbers and detail-oriented? Start a new career by becoming a certified bookkeeper!

### What Is National Bookkeeper Certification?

Certified Bookkeepers (CBs) are to bookkeeping what CPAs are to accounting: the cream of the profession. By becoming a Certified Bookkeeper, you can increase your earning potential, enhance



your standing as a professional, and give yourself an important edge in even the most competitive job market. Certification distinguishes you from other bookkeepers because it demonstrates that you can handle all the books through the adjusted trial balance for a company of up to 100 employees. Certification is also proof of your bookkeeping skills and ability, proof that you have met high national standards, and proof that you can execute those skills.

## MEET OUR INSTRUCTOR

**Professor Russ Bedard**, one of the area's top educators, is a seasoned college professor who has taught accounting, finance, and economics. He earned his MBA from Anna Maria College and is currently completing his DBA through Nova Southeastern University. An accomplished and successful business professional, Professor Bedard is well-known as a creative and ardent entrepreneur. He is involved in a variety of community activities and is also a gifted musician.

Call **800-974-0041** today to talk to Professor Bedard about NEBES's Bookkeeper Certification Program.

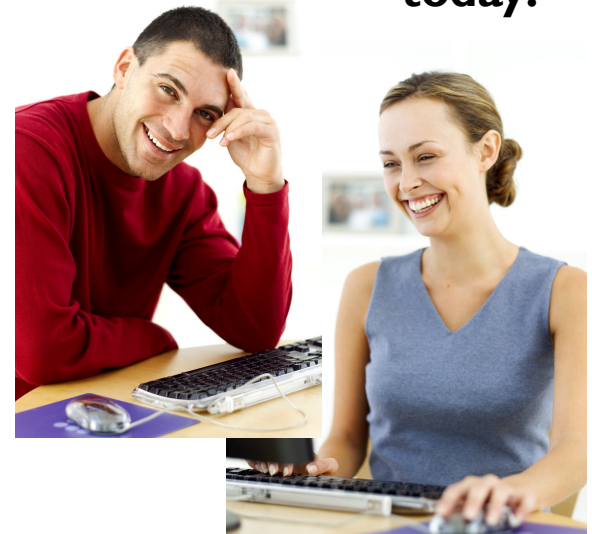


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